



Bid Number/बोली क्रमांक (बिड संख्या):

GEM/2024/B/5584226

Dated/दिनांक : 08-11-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	25-11-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	25-11-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Pmo
Department Name/विभाग का नाम	Department Of Atomic Energy
Organisation Name/संगठन का नाम	Tata Institute Of Fundamental Research Hyderabad
Office Name/कार्यालय का नाम	Hyderabad
Item Category/मद केटेगरी	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor , Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	200 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	7 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	20000000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes
Arbitration Clause	Yes (Arbitration clause document) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 Arbitration should not be routinely included in contracts
Mediation Clause	Yes (Mediation clause document) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 mediation clause should not be routinely included in contracts and pre-litigation mediation can be taken up without any such clause also

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	400000

ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

ADMINISTRATIVE OFFICER

Survey No. 36/P, Gopanpally Village, Serilingampally (Mandal), Ranga Reddy District, Hyderabad

(Tata Institute Of Fundamental Research, Hyderabad)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for eachcontract of providing manpower services to Central/ State Government Departments/ Public SectorUndertakings/ Autonomous Bodies in last N financial years:As per scope of work & bid terms

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in eachcontract of providing manpower services to Central/ State Government Departments/ Public SectorUndertakings/ Autonomous Bodies in last N financial years:As per scope of work

Geographic Presence: Office registration certificate:The Agency must have its registered office in Hyderabad. If the Agency does not have such office as per location mentioned, the bid will be rejected. Please submit the relevant proof in this regard

Additional Conditions specific to this bid:As per Scope of Work & Bid Terms

Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:[1731047538.pdf](#)

In case, the buyer wants to retain some of the existing resources then buyer is needed to upload the list of resources along with the quantity of each type or resource to be continued by the successful bidder/service provider under the new contract as per the T&C of new contract concluded on the basis of this bid along with approval of Competent Authority.:[1731061576.pdf](#)

Scope Of Work For the Service:[1731072077.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
14-11-2024 11:00:00	<p>TIFR Hyderabad is inviting you to a scheduled Zoom meeting.</p> <p>Topic: Pre-Bid Meeting for providing security services to TIFR Hyderabad Time: Nov 14, 2024 11:00 AM India</p> <p>Join Zoom Meeting https://tifr-res-in.zoom.us/j/94348098871?pwd=EsPa3AYCKXXZZWgtV6V7ULey3vAe5d.1</p> <p>Meeting ID: 943 4809 8871 Passcode: 260424</p>

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor (5)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Security Supervisor
Category of Skills	Highly Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Secondary School
Ex Servicemen	Optional
Age Limit	Up to 45 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title For Optional Allowances 1	Leave Wage @ 4.81% on basic wage

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Desharaju Hari Prasad	500019,Sy No 36/P Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, 500046	5	<ul style="list-style-type: none">• Number of working days in a month : 26• Tenure/ Duration of Employment (in months) : 12• Basic Pay (Minimum daily wage) : 1035• Provident Fund (INR per day) : 69.23• EDLI (INR per day) : 0• ESI (INR per day) : 26.25• EPF Admin charge (INR per day) : 5.77• Bonus (INR per day) : 86.22• Optional Allowance 1 (in Rupees) : 49.78• Optional Allowance 2 (in Rupees) : 0• Optional Allowance 3 (in Rupees) : 0

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (33)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Skilled
Gender	Male

Specification	Values
Duty Hours in a day	8
Qualification	Secondary School
Ex Servicemen	Optional
Age Limit	Up to 45 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title For Optional Allowances 1	Leave Wages @ 4.81% on basic wage

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Desharaju Hari Prasad	500019,Sy No 36/P Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, 500046	33	<ul style="list-style-type: none"> • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12 • Basic Pay (Minimum daily wage) : 954 • Provident Fund (INR per day) : 69.23 • EDLI (INR per day) : 0 • ESI (INR per day) : 26.25 • EPF Admin charge (INR per day) : 5.77 • Bonus (INR per day) : 79.47 • Optional Allowance 1 (in Rupees) : 45.89 • Optional Allowance 2 (in Rupees) : 0 • Optional Allowance 3 (in Rupees) : 0

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

4. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

7. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

TATA INSTITUTE OF FUNDAMENTAL RESEARCH, HYDERABAD
payable at
Hyderabad

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

8. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

9. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

TATA INSTITUTE OF FUNDAMENTAL RESEARCH, HYDERABAD
payable at
Hyderabad

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

10. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

11. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---

File No.1/27(1)/2024-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 25/09/2024

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 186(E) dated **19th January, 2017** of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance for the employees employed in **Agriculture** w.e.f. **01.10.2024** on the basis of the average Consumer Price Index for Industrial workers reaching 402.09 from 399.70 as on 30.06.2024 (Base 2016=100) and thereby resulting in an increase of 2.40 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2024:-

Category of worker	Rates of V.D.A. Area wise per day (in Rupees)		
	'A'	'B'	'C'
Unskilled	167	154	152
Semi-Skilled/Unskilled Supervisory	182	167	155
Skilled/Clerical	198	182	167
Highly Skilled	218	204	182

Therefore, the minimum rates of wages including the basic rates and Variable Dearness Allowance payable w.e.f. 01.10.2024 to the employees working in Agriculture shall be as under:-

Category of worker	Rates of wages including V.D.A. Area wise per day (in Rupees)		
	A	B	C
Unskilled	333+167=500	303+154=457	300+152=452
Semi- Skilled/Unskilled Supervisory	364+182=546	335+167=502	307+155=462
Skilled/Clerical	395+198=593	364+182=546	334+167=501
Highly Skilled	438+218=656	407+204=611	364+182=546

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.



(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

F.No.1/27(2)/2024-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 25/09/2024

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 2413(E) dated **28th July, 2017** of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 402.09 from 399.70 as on 30.06.2024 (Base 2016=100) and thereby resulting in an increase of 2.40 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2024;-

Rates of Variable Dearness Allowance for employees employed in employments in **Gypsum Mines, Barytes Mines, Bauxite Mines, Manganese Mines, China Clay Mines, Kyanite Mines, Copper Mines, Clay Mines, Magnesite Mines, White Clay Mines, Stone Mines, Steatite Mines (including the mines producing Soap Stones and Talc), Ochre Mines, Asbestos Mines, Fire Clay Mines, Chromite Mines, Quartzite Mines, Quartz Mines, Silica Mines, Graphite Mines, Felspar Mines, Laterite Mines, Dolomite Mines, Red Oxide Mines, Wolfram Mines Iron Ore Mines, Granite Mines, Rock Phosphate Mines, Hematite Mines, Marble and Calcite Mines, Uranium Mines, Mica Mines, Lignite Mines, Gravel Mines, Slate Mines and Magnetite Mines.**

Category of worker	Rates of V.D.A. (in Rs.) per day	
	For work above ground	For work below ground
Unskilled	176	218
Semi-Skilled/Unskilled Supervisory	218	260
Skilled/ Clerical	260	302
Highly Skilled	302	337

Therefore the minimum rates of wages showing the basic rates and Variable Dearness Allowance Payable w.e.f. 01.10.2024 will be as under:-

Category of worker	Rates of wages including V.D.A. (in Rs.) per day	
	For work above ground	For work below ground
Unskilled	350+176=526	437+218=655
Semi-Skilled/ Unskilled Supervisory	437+218=655	523+260=783
Skilled/ Clerical	523+260=783	610+302=912
Highly Skilled	610+302=912	683+337=1020

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.



(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

F.No.1/27(3)/2024-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 25/09/2024

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 188(E) dated **19th January, 2017** of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 402.09 from 399.70 as on 30.06.2024 (Base 2016=100) and thereby resulting in an increase of 2.40 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2024;-

The rates of Variable Dearness Allowance for employees employed in **CONSTRUCTION OR MAINTENANCE OF ROADS OR RUNWAYS OR IN BUILDING OPERATIONS INCLUDING LAYING DOWN UNDERGROUND ELECTRIC, WIRELESS, RADIO, TELEVISION, TELEPHONE, TELEGRAPH AND OVERSEAS COMMUNICATION CABLES AND SIMILAR OTHER UNDERGROUND CABLING WORK, ELECTRIC LINES, WATER SUPPLY LINES AND SEWERAGE PIPE LINES.**

Category of worker	Rates of V.D.A. Area wise per day (in Rupees)		
	A	B	C
Unskilled	260	218	176
Semi-Skilled/Unskilled Supervisory	289	245	204
Skilled/Clerical	317	289	245
Highly Skilled	342	317	289

Therefore the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.10.2024 will be as under :-

Category of worker	Rates of wages including V.D.A. per day (in Rupees)		
	A Area	B Area	C Area
Unskilled	523+260=783	437+218=655	350+176=526
Semi-Skilled/Unskilled Supervisory	579+289=868	494+245=739	410+204=614
Skilled/ Clerical	637+317=954	579+289=868	494+245=739
Highly Skilled	693+342=1035	637+317=954	579+289=868

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.



(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

F.No.1/27(4)/2024-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 25/09/2024

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 192(E) dated **19th January, 2017** of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 402.09 from 399.70 as on 30.06.2024 (Base 2016=100) and thereby resulting in an increase of 2.40 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2024:-

Rates of VDA for employees employed in loading and unloading in **(i) Goods sheds, Parcel Offices of Railways, (ii) Other Goods-Sheds, Go-downs, Warehouses and other similar employments ; (iii) Docks and Ports; and (iv) Passengers and Goods and Cargo Carried out at Airports (both international and domestic).**

Therefore, the minimum rates of wages including the basic rates and Variable Dearness Allowance payable w.e.f. 01.10.2024 to the employees shall be as under:-

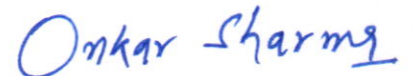
AREA	RATES OF V.D.A. PER DAY (IN RS.)
'A'	260
'B'	218
'C'	176

Therefore the minimum rates of wages showing the basic rates and variable Dearness Allowance payable w.e.f. 01.10.2024 shall be as under:-

AREA	RATES OF WAGES PLUS V.D. A. PER DAY			
	Basic Wages (Rs.)		V.D.A. (Rs.)	Total (Rs.)
'A'	523	+	260	= 783
'B'	437	+	218	= 655
'C'	350	+	176	= 526

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.



(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

No.1/27(5)/2024-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 25/09/2024

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 190(E) dated 19th January, 2017 of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 402.09 from 399.70 as on 30.06.2024 (Base 2016=100) and thereby resulting in an increase of 2.40 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2024;-

RATES OF V.D.A.FOR EMPLOYEES EMPLOYED IN "Employment of Sweeping and Cleaning excluding activities prohibited under the Employment of Manual Scavengers and Construction of Dry Latrines (Prohibition) Act, 1993".

AREA	RATES OF V.D.A. PER DAY (in Rs.)
A	260
B	218
C	176

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f 01.10.2024 shall be as under:-

AREA	RATES OF WAGES PLUS V.D.A PER DAY		
	Basic Wages (Rs.)	V.D.A (Rs.)	Total (Rs.)
A	523	+	260 = 783
B	437	+	218 = 655
C	350	+	176 = 526

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.



(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

File No.1/27(6)/2024-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 25/09/2024

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 191(E) dated **19th January, 2017** of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 402.09 from 399.70 as on 30.06.2024 (Base 2016=100) and thereby resulting in an increase of 2.40 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2024;-

I. RATES OF VDA. for employees employed in **WATCH & WARD (without arms)** shall be as under:-

AREA	RATES OF V.D.A. PER DAY (in Rs.)
A	317
B	289
C	245

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f 01.10.2024 to employees employed in **WATCH AND WARD (without arms)** shall be as under:-

AREA	RATES OF WAGES PLUS V.D.A PER DAY		
	Basic Wages (Rs.)	V.D.A. (Rs.)	Total (Rs.)
A	637	+	317 = 954
B	579	+	289 = 868
C	494	+	245 = 739

II. RATES OF VDA for employees employed in **WATCH AND WARD (with arms)** shall be as under:-

AREA	RATES OF VDA PER DAY (in Rs.)
A	342
B	317
C	289

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.10.2024 to employees employed in **WATCH AND WARD (with arms)** shall be as under:-

AREA	RATES OF WAGES PLUS VDA PER DAY		
	Basic Wages (Rs.)	VDA. (Rs.)	Total (Rs.)
A	693	+	342 = 1035
B	637	+	317 = 954
C	579	+	289 = 868

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.



(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

File No.1/27/(7)2024 LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 25/09/2024

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 189(E) dated **19th January, 2017** of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 402.09 from 399.70 as on 30.06.2024 (Base 2016=100) and thereby resulting in an increase of 2.40 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2024;-

Rates of VDA for employees employed in "**STONE MINES**" shall be as under:-

Item of work	Rates of Variable Dearness Allowance as on 01.10.2024
1. Excavation & removal of over burden with 50 meters lead/ 1.5 meters lift. *	
(i) Soft Soil	Rs.179
(ii) Soft Soil with rock	Rs.264
(ii) Rock	Rs.350
2. Removal and stacking of rejected stones with 50 metres lead/ 1.5 Metres lift. *	Rs.143
3. Stone breaking or Stone Crushing for the Stone size of:-	
1.0 inch to 1.5 inches	Rs.1061
Above 1.5 inches to 3.0 inches	Rs.907
Above 3.0 inches to 5.0 inches	Rs.535
Above 5.0 inches	Rs.441

Therefore, the minimum piece rate wages showing the basic and Variable Dearness Allowance payable w.e.f. 01.10.2024 to the employees employed in Stone Mines shall be as under:-

Category	Basic Wages	VDA	Total
1. Excavation & removal of over burden with 50 meters Lead/1.5 Meters lift. *			
(i) Soft Soil	Rs.351	+ Rs.179	= Rs. 530
(ii) Soft Soil with rock	Rs.531	+ Rs.264	= Rs. 795
(iii) Rock	Rs.703	+ Rs.350	= Rs.1053
2. Removal and stacking of rejected stones with 50 meters lead/ 1.5 meters lift. *	Rs. 283	+ Rs.143	= Rs.426

3. Stone Breaking or Stone Crushing for stone size of category **

	Basic Wages	VDA	Total
(i) 1.0 inch to 1.5 inches	Rs.2171	+ Rs1061	= Rs.3232
(ii) Above 1.5 inches to 3.0 inches	Rs.1857	+ Rs.907	= Rs.2764
(iii) Above 3.0 inches to 5.0 inches	Rs.1088	+ Rs.535	= Rs.1623
(iv) Above 5.0 inches	Rs.893	+ Rs.441	= Rs.1334

The workers employed on minimum guaranteed time rate of wages per day shall be entitled to time rate of minimum wages plus special allowance, if any, for unskilled category of above ground workers revised from time to time by the Central Government in respect of scheduled employment in stone mines.

* Per 2.831 cube meters (100 cubic feet)

** Per truck load of 5.662 cubic meters (200 cubic feet)



(Dr. Onkar Sharma)
Chief Labour Commissioner(C)

RETAINING OF THE EXISTING RESOURCES

- Existing resources to be continued By The Successful Bidder/Service Provider Under The New Contract As Per The T&C Of New Contract Concluded On The Basis Of This Bid.
- TIFR Hyderabad will intimate the List of Resources along with the quantity of each type or resource to be continued by the successful bidder/service provider under the new contract once contract is concluded.
- The decision of competent authority in this regard will be binding for the Successful Bidder/Service Provider under The New Contract.

To

Administrative Officer–TIFR Hyderabad

I /We the undersigned give our compliance to this above-mentioned information/Condition of the GEM BID by TIFR Hyderabad.

***BIDDERS COMPETENT AUTHORITY NAME, SIGN & DATE
WITH STAMP / SEAL OF ORGANIZATION***



टाटा मूलभूत अनुसंधान संस्थान

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

भारत सरकार के परमाणु ऊर्जा विभाग की स्वायत्त संस्था एवं समविश्वविद्यालय
(An Autonomous Institute of the Department of Atomic Energy,
Government of India, and a Deemed University)

सर्वेक्षण संख्या 36 / पी, गोपनपल्ली गांव, सेरिलिंगमपल्ली मंडल, रंगारेड्डी जिला, हैदराबाद - 500 046
Survey No.36/P, Gopanpally Village, Serilingampally Mandal,
Ranga Reddy District, Hyderabad - 500 046

Date: 08-11-2024

**TIFR, HYDERABAD INVITING BIDS FOR PROVIDING ROUND THE CLOCK
SECURITY SERVICES FOR TIFR CAMPUS, HYDERABAD**

Bids invited by TATA INSTITUTE OF FUNDAMENTAL RESEARCH HYDERABAD from reputed, experienced & registered Contractors/ Security Agencies/ Organizations/ Cooperative Societies having valid license under Contract Labour Regulation & Abolition Act, 1970 for providing Round the Clock Security Services at TIFR, Hyderabad Campus (adjacent to Central University of Hyderabad, Gachibowli), Survey No. 36/P, Gopanpally Village, Serilingampally (Mandal), Ranga Reddy District, Hyderabad (Plot A, Plot B & Plot C) on contract basis.

Name of work/ service	EMPANELMENT OF MANPOWER SERVICE AGENCY FOR PROVIDING ROUND THE CLOCK SECURITY SERVICES ON OUTSOURCING BASIS (Terms and conditions as per this BID). Supply of Manpower to TIFR HYDERABAD as per (Annexure-I) to TIFR Hyderabad for period of 01 year initially and further extendable maximum up to 3 Yrs. as per mutually agreed terms with same agency and service charges.
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Annexure-I				
S. No.	Category	No. of Staff required	Minimum Qualifications	Wage Range (Rs.)
1	Security Supervisor	05	Suitable experience of security work/ Minimum matriculate & they should be read, write & speak in Telugu, Hindi & English.	Minimum Wages Act And as per TIFR Hyderabad Rules / Policy /Approval for payment of salaries & allowances applicable to hiring of outsourcing staff.
2	Security Guards	33		
Total		38	The decision of TIFR Hyderabad competent authority will be final in this regard.	

The brief duties of security guards

1. Round the clock security of TIFR Hyderabad property, personal machines & instruments, compactness vehicles etc. Switching off the lights, fans etc. in toilets, lobby, rooms after office hours or in Hostel premises. They shall ensure that no damage is caused to the equipment on account of their mishandling.
2. Safety of trees, shrubs, electric overhead installations, water pipelines, boundary walls etc. and fresh additions/installations from time to time during the contract period.
3. Monitoring and checking of material movement, maintenance of registers & monitoring of TIFR Hyderabad transport vehicles.
4. Discharging duties as per instruction of officials of TIFR Hyderabad.
5. Guidance to visitors to connect in floors.
6. Patrolling round the clock at each floor. Opening of rooms in the morning and closing in the evening on all working days at all floors.
7. Protection of building property/personals from anti socials elements.
8. Report to TIFR Hyderabad officers in case of any mishappening.

SCOPE OF WORK (IN DETAIL)

1	<p>The agency shall deploy security guards trained in all facets of security work. The Agency shall provide necessary undertaking and documentary evidence in this regard.</p> <p>The security agency will provide security services, on contract basis. The contractor shall himself/or through his authorized supervisor, supervise the work of the guards deployed by him under the contract. He will be responsible for maintaining the attendance and wage register of the guards deployed and shall report to the Administrative Officer of TIFR Hyderabad as per requirement to guard TIFR campus round the clock throughout the year.</p>
2	<p>The agency shall employ good and reliable persons with robust health of age group of 21 to 45 years. In case any of the personal so provided is not found suitable the TIFR Hyderabad shall have the right to ask for his replacement without giving any reason therefore and the agency shall on receipt of a written /oral communication will have to replace such persons immediately. The agency shall ensure that the security personnel deputed are healthy. The agency will get their antecedents, character and conduct verified. The full particulars of the personnel to be deployed by the agency including their names and addresses, shall be furnished to TIFR Hyderabad along with testimonials before they are actually deployed for the job.</p> <p>In case any of the persons so deployed by the contractor does not come up to the mark or does not perform his duties properly or indulges in any unlawful activities, riot, or disorderly conduct, the contractor shall withdraw such person from the campus within 24 hours and he has to deploy new Labour in his place.</p> <p>During the notice period of termination of the contract in the contingencies contemplated above, the contractor shall keep on discharging his duties as before till the expiry of notice period.</p>

3	The day-to-day functioning of the services shall be carried out in consultation with and under direction of the TIFR Hyderabad. Proposals for efficient functioning of the security systems shall be discussed, considered and implemented from time to time by the agency with the approval of TIFR Hyderabad.
4	<p>The Agency shall provide Security services by deploying adequately trained and well-disciplined security personnel who shall safeguard the TIFR Hyderabad buildings, moveable and immovable assets, equipment and other items at the above address from any thefts, pilferage or damage and also ensure safety of the employees, visitors, guests or any other persons working in its campus.</p> <p>It shall be the duty of the contractor to withdraw all the persons deployed by him on expiry/termination of the contract and will ensure that no person creates any disruption/hindrance or problems of whatsoever nature to TIFR.</p>
5	In case of any loss that might be caused to the TIFR Hyderabad due to lapse on the part of the security personnel discharging security responsibilities will be borne by the Agency and in this connection, TIFR Hyderabad shall have the right to deduct appropriate amount from the bill of contracting agency to make good of such loss to TIFR Hyderabad besides imposition of penalty. In case of frequent lapses on the part of the security personnel deployed by the contractor, TIFR Hyderabad shall be within its right to terminate the contract forthwith or take any other action without assigning any reason whatsoever. In the event of any security personnel being on leave/absent, the agency shall ensure suitable alternative arrangement to make up for such absence. To meet such eventualities the agency shall make provision for leave reserve and provide the same under intimation to TIFR Hyderabad.
6	<p>The contractor must provide Uniform with name badge including Cap & Leather Shoes, Socks, Belt, Torch with cells etc. for all the security staff & ID-card for all the security staff. The contractor has to provide the security equipment & tools includes to his deployed security staff in the TIFR Hyderabad from the award of the contract at his own cost for proper management of security in the TIFR Hyderabad campus. Tools includes Torches with batteries / Search lights, Rain coat, Umbrella, Baton for all the security staff. This is to be provided by the contractor for which TIFR Hyderabad will not pay any cost to contractor. <i>And they should wear uniform as approved by the Institute while on duty compulsorily.</i></p> <p>For purpose of proper identification of these employees of the contractors deployed at various points, all the Guards/Supervisor should wear name badges and carry ID card at the time of performing duty.</p>
7	The security personnel shall be deployed round the clock in 3 shifts at the office of TIFR Hyderabad to safeguard the premises.
8	The security personnel shall be responsible for opening/closing of the building and rooms, Keys management as necessitated/directed by TIFR Hyderabad officials on working and holidays/closed days.
9	The Agency shall keep the TIFR Hyderabad informed of all the matters of security and co-operate in the investigation of any incident relating to security. Maintenance of occurrence register with details of by various security related assignments, activities and important occurrences round the clock. Informing the police/lodging complaints (with the permission of the designated officer) in case of any theft, offence or any other warranting circumstances.

10	The Agency shall ensure that water taps/lights/ACs are not left open/on after close of working hours on normal working days as well as on off days, as the case may be. Ensuring closing of all office rooms and extra entry points on the corridors after office hours and on holidays.
11	The visitors shall be regulated as per TIFR Hyderabad procedure and records thereof maintained as stipulated. All visitors shall be attended with due courtesy. A senior level representative of the Agency shall visit TIFR Hyderabad premises at least once-a-week and review the service performance of its personnel. During the weekly visit, Agency's representative will also meet the TIFR Hyderabad officer dealing with service under the contract for mutual feedback regarding the work performed by his personnel and removal of deficiencies, if any, observed in their working by concerned authorities.
12	In case of any theft or pilferages, loss or other offences, the agency will investigate and submit a report to TIFR Hyderabad and maintain liaison with the police. FIR will be lodged by TIFR Hyderabad, wherever necessary. If need be, joint enquiry comprising of both the parties shall be conducted and responsibility fixed. The agency shall ensure that security staff appointed by them is fully loyal-to and assist the TIFR Hyderabad during normal periods as well as during strike and other emergencies for the protection of personnel and property both moveable and immovable to the entire satisfaction of the TIFR Hyderabad.
13	<p>The contractor shall maintain the records of materials and vehicles, etc. with proper check on the same as per instructions given from time to time by TIFR Hyderabad.</p> <p>To maintain security check-points/vigil to allow the entry of Officers and Staff of the TIFR only after verifying their identity.</p> <p>To be courteous to the officer/employees/staff/other staff members. They should be polite but firm, disciplined, physically fit and alert all the time while on duty. To maintain highest order of integrity, moral and social responsibility especially towards ladies and senior executives.</p> <p>To permit the entry of visitors/ staff of other departments only after confirming from the designated Officers of TIFR that the entry is for the official purpose and to ensure issue of visitors pass by maintaining the necessary records thereof.</p> <p>To permit entry of the Official vehicles of the TIFR and Private vehicles of the officers and staff of the TIFR after ensuring that only the authorized persons are inside the vehicle.</p> <p>To permit private vehicles only after check and the necessary permissions under which material is being brought to or taken out of TIFR and accordingly allow its entry/exit.</p> <p>Safeguarding cars, scooters, cycles etc. parked inside the premises/compound, preventing unauthorised persons, vehicles, animals etc., from entering the premises.</p> <p>Taking charge of any unattended personal property of employees/outsideers if any found in the institute premises and bringing the same to the notice of/ handing over the same to the office/authorized official.</p> <p>Carrying out the special orders and instructions given by the authorised officials, confidentially whenever specifically told to do so.</p>

	<p>Observing strictly instructions/orders as would be given from time to time by the authorised officials.</p> <p>To issue a temporary visitors pass for the Officers/staff not having the Identity Cards after necessary approval of the designated officers of the TIFR.</p> <p style="text-align: center;">and</p> <p>Entry of Officers/Staff during the Holidays and before/ after working Hours:</p> <ol style="list-style-type: none"> a. Security persons will be responsible to maintain a record of the incoming and outgoing staff cars in working days and in holidays. A register would be maintained for entry of the officers/staff who are coming to office during holidays. b. Entry would also be made in a register about the details of the official vehicles and their timings of entry/exit during holidays and before and after working hours. <p>Gate passes:</p> <p>Issue of Gate Passes for stores/material coming in and going out of the premises based on verification of permissions granted by authorized officers/Scientists for the same.</p> <p>That the contractor shall ensure that the persons so deployed do not allow any property of the TIFR to be taken out of the premises without a Gate Pass signed by the designated officials of the Institute. As a safeguard against any dishonesty connivance and/or ulterior motive, the specimen signature of the officials designated and authorized to sign the gate pass will be intimated in writing to the contractor along with subsequent changes, if any. The Administrative Officer of TIFR shall take necessary steps to ensure compliance and necessary action in this respect.</p>
14	<p>No part of the TIFR land measuring about 209 acres at Main Campus Gopanpally, Hyderabad is trespassed encroached or squatted upon or suffer from any unauthorized occupation or use.</p> <p>The Institute gets a number of distinguished visitors from within India and abroad who are to be handled very carefully/ courteously.</p> <p>The contractor will be required to provide total security and vigilance to the entire campus, to the properties of the Institute including valuable and delicate instruments worth crores of rupees and to the employees.</p> <p>Carrying out necessary Security check at the Entry and Exit Gates and also at the Reception.</p> <p>Handling reception desk including the visitor management, phone calls and movement of documents and materials both inward and outward with proper documentation and check at the counter.</p> <p>Record keeping and the monitoring the movement of Institute vehicles.</p>

15	The security personnel deployed shall take regular rounds of the premises to maintain vigil and remain alert. The security personnel shall be duly trained in Fire Safety Operations. They should be trained to operate various fire control equipment installed at TIFR Hyderabad.
16	No accommodation or departmental transport will be provided by this Institute for the contractor's staff.
17	Maintaining proper traffic and parking discipline inside/outside the Institute premises.
18	Handling Guest House/Hostel Keys, Guest assistance and the billing for Guest House/Hostel stay as per instruction by the Administration.
19	Handling room/office/lab keys of the all rooms/offices/labs in the main building/service building-1/service building-2/ Petawatt building/ Hangar 1 & 2 and other structures of the Institute which are constructed after issue of work order and extending assistance to staff members in opening and closing their rooms/offices/labs on demand, with due authorization.
20	The agency shall not deploy or shall discontinue deploying the person(s), if so desired by the TIFR Hyderabad at any time without assigning any reason whatsoever. A local representative of Agency shall be In-charge of the security system and shall be responsible for the efficient rendering of the service under the contract. While working at the premises of TIFR Hyderabad, they shall work under directives and guidance of Competent authority of TIFR Hyderabad and will be answerable to TIFR Hyderabad. This will, however, not diminish in any way, the agency's responsibility under contract to the TIFR Hyderabad.
21	<p>The Security personnel deployed by the agency shall be read, write & speak in Telugu, Hindi & English as to be able to make entries in the registers kept at the security desk/booth whenever required and also to write their names in the attendance register and mark their arrival and departure by signing in the register.</p> <p>All the Security personnel should have minimum qualification of SSC or equivalent and <u>age below 45 years</u>. Character assessment, the discharge certificate should indicate well to exemplary character. The contractor should provide passport size photographs of the workers working in this Institute along with their Bio-data and police clearance certificate.</p>
22	The agency shall arrange to maintain at the security desk/booth, the daily shift-wise attendance record of the security personnel deployed by it showing their arrival and departure time. The Agency shall submit to TIFR Hyderabad an attested photocopy of the attendance record and enclose the same with the monthly bill. The TIFR Hyderabad shall pay the agreed amount on production of monthly bill. No other charges of any kind shall be payable. There would be no increase in rates payable to the Agency during the Contract period except reimbursement of the statutory wages revised by the Government.
23	The Administrative Officer of TIFR or his nominee or the Security Supervisor of TIFR shall be at liberty to carry out surprise check on the persons so deployed by the contractor in order to ensure that required number of persons are deployed and that they are doing their assigned duties.

24	<p>The tenders will be valid for a minimum period of 180 days from the date of its opening. Canvassing in any form in connection with the tender is strictly prohibited and the tender submitted by the contractors who resorts to canvassing will be liable for rejection.</p> <p>Any conditional bids submitted by the bidder will be summarily rejected.</p>
<p style="text-align: center;">Bidders Acceptance</p> <p>This is to certify that; I/We the Bidder(s) have read all above terms, specification /required documents as per BID. We understand and accept all this terms and aware that our bid will be rejected in case of non-acceptance of this terms / fail to comply the scope of supply/Bid requirement at any stage of the procurement. I/we hereby declare that we will provide all information desired by TIFR Hyderabad competent authority in this regard at any stage of this procurement. In the event of failure to provide required information, submitted information being found false or incorrect at any stage, bid shall be liable to rejection/ termination of accepted Bid/Order/any further action suitable in accordance of law of GOI.</p> <p style="text-align: center;"><i>BIDDERS COMPETENT AUTHORITY NAME, SIGN & DATE WITH STAMP / SEAL OF ORGANIZATION</i></p>	

Terms & Conditions for Bidders compliance

S. No.	Terms
1	<p>The Agency/Contractor/ Service Provider is required to pay Salaries/wages of hired staff deployed at TIFR Hyderabad first i.e. on their own and then claim payment from Buyer along with all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.</p> <p>Payments of wages to the persons deployed by the Agency/ Contractor will be made through E- payment mode namely Electronic Clearance System (ECS); National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS); net Banking by direct credit to the account of the beneficiaries on or before 05th day of each month to the account and copy of payment sheet duly signed by authorized signatory of the Agency/ Contractor on every month before verifying the monthly bill, failing which punitive action against the contractor will be taken at the discretion of the Centre Director, TIFR Hyderabad. The Agency shall make payment of wages to workers engaged by it by the stipulated date irrespective of any delay in settlement of its bill by the TIFR Hyderabad for whatever reason. The Agency shall also be responsible for the insurance of its personnel. The agency shall specifically ensure compliance of various Laws/Acts, including but not limited to with the following and their re-enactments/ amendments/modifications</p> <ul style="list-style-type: none"> ✓ The Payment of Wages Act 1936 ✓ The Employees Provident Fund Act, 1952 ✓ The Factory Act, 1948 ✓ The Contract Labour (Regulation) Act, 1970 ✓ The Payment of Bonus Act, 1965 ✓ The Payment of Gratuity Act, 1972 ✓ The Employees State Insurance Act, 1948 ✓ The Employment of Children Act, 1938 ✓ The Motor Vehicle Act, 1988 ✓ Minimum Wages Act, 1948 <p>The agency shall be solely responsible for compliance to the provisions of various labour and industrial laws, such as, wages, allowances, compensations, EPF, Bonus, Gratuity, ESI etc. relating to personnel deployed by it at TIFR Hyderabad or for any accident caused to them and the TIFR Hyderabad shall not be liable to bear any expense in this regard. The Income-tax as applicable shall be deducted from the bill unless exempted by the Income-tax Department.</p>
2	<p>The contractor shall be responsible for fulfilling all their statutory obligations towards the persons deployed under law, namely, under the Minimum Wages Act. P.F. Act, ESI Act, Bonus Act, Maternity Benefit Act, Shops and Establishment Act, etc. as applicable and amended from time to time. The contractor shall be responsible for deposit of employees and Principal employer's share of statutory contribution towards ESI/EPF with the concerned department/authorities at their own level and maintenance such record as per rules. They will be required to submit a copy of ECR (Electronic Challan Receipt) of the amount deposited on account of the statutory contributions along with confirmation receipts with the bill of subsequent month for reimbursement, failing</p>

	<p>which the payment of service charges of the following month will be with-held. The payment will be released to them towards their service charges after deduction of income tax or any other Government dues, after the submission of attested copies of Recovery Schedules and other statements in the required formats for all employees, copy of Bank Challan(s)/Scroll(s) as a proof of having deposited the said amount for the period concerned before the reimbursement of the wages bill of staff is claimed. The contractor shall ensure that the cheque(s) issued by them should not be dishonoured under any circumstances. They will also arrange to open such EPF/ESI accounts of all the employees deployed by them. The successful Contractor if operating from outside of Hyderabad but having branch office in the city will have to obtain EPF/ESI sub-codes in Hyderabad within 2 months of award of Contract for administrative convenience.</p> <p>Any breach of the compliance of such formalities on more than two occasions during the currency of the contract shall invite action for imposition of penalty, apart from the cancellation of the contract without any notice. The responsibility for issuance of Annual Statements of EPF deposits and ESI cards to its employees solely lies with the Contractor.</p>
3	<p>The contractor shall pay the minimum monthly wages (Central) fixed by the Chief Labour Commissioner (Central), New Delhi, Govt. of India, Ministry of Labour & Employment, vide Order No.1/27(1)/2024-LS-II, dt. 25-09-2024 notified under S.O 186(E), for skilled supervisor guards and semi-skilled guards engaged in "Employment of Watch and Ward" (without Arms) under the Minimum Wages Act as applicable in Hyderabad.</p>
4	<p>PAYMENT: The contractor should pay the wages to the contractual staff before expiry of 05th day of every month and claim for reimbursement.</p> <p>The bill/invoice should be submitted along with -</p> <ul style="list-style-type: none"> ➤ Invoice (original) ➤ Wage calculation sheet ➤ Attendance copy in proof of attendance ➤ Copy by the Challan for ESI (if applicable) ➤ Copy by the Challan for EPF with payment confirmation challan & TRRN ➤ Bank statement for proof of salary credited to the employees ➤ Goods and Services Tax challan of the month for proof of remittance <p>(all documents should duly certified by the agency/contractor)</p>
5	<p>The contract will be awarded for a period of one year which may be extended on same terms and conditions as are mutually agreed upon in second year based on the satisfactory completion of the previous year, the contract may be extended for the 3rd year on the same terms & conditions mutually agreed upon based on satisfactory completion in previous 1st and 2nd year contract. However, service charges/ administrative charges quoted by the contract should be same as quoted in first years' contract.</p> <p>Enhancement in Administrative/Service charges, on any ground will not be entertained during the tenure of the contract.</p>
6	<p>SECURITY DEPOSIT: The successful tenderer will have to pay an amount of Rs.10,00,000/- (Rupees Ten lakhs only) drawn in-favour of TIFR Centre for Interdisciplinary Sciences, Hyderabad as interest free security deposit in the form of account payee demand draft/bank guarantee from SBI or any one of the nationalized</p>

	banks in an acceptable form. Security Deposit should remain valid for a period of sixteen months from the date of commencement of Contract and would be released only after one month from the date of satisfactory completion of the contract.
7	Seeking any deposits /amounts or any other form of monetary acceptance by the service provider from the deployed resource at TIFR Hyderabad is strictly prohibited. If any such complaint is received, incident will be raised on GeM portal for suitable action as per Incident Management Policy of GeM. In addition, buyer department may separately initiate suitable penal action as per their laid down norms.
8	The TIFR Hyderabad reserves the right to withhold bills, if the contract fails to produce proof for having remitted the ESI/EPF/SALARY dues. The payment for successive month will be released on receipt of the evidence of deposition of ESI/ EPF in the worker's account for the previous month. If the contractor does not produce satisfactory evidence regarding deposition of EPF and ESI dues, the Client shall withhold payment of the component of EPF and ESI. The Agency shall submit with monthly bill the following: (a) A detailed wages sheet showing List of workmen with their name, no. of days worked during the month, wages admissible, EPF/ESI deductions, Net amount payable to each employee, signature of workmen for receiving the wages. (b) Copy of challan of the deposition of EPF/ESI in respect of previous month The amount as shown in the challan of EPF/ESI must tally with the total deductions as reflected in wages sheet , falling which the payment on this account is liable to be withheld for which the sole responsibility shall rest with the contractor.
9	The staff provided should also maintain discipline in the premises of Institute and required to be present for the whole Office hours as per requirement of the Institute also. If the staff deployed by the contractor is found not on duty for the prescribed working hour, punitive action at the discretion of authority will be taken. The personnel to be deployed will also be given paid weekly off as per provision of labour laws.
10	Changing of Supplied Staff should be intimated to the Office. The Contractor must employ adult labour only; employment of child labour will lead to the termination of the contract including other punitive action as deemed fit. The existing staff if any trained in TIFR Hyderabad if wishes to join the firm in contract with TIFR Hyderabad, the preference should be given to same as they are already trained in TIFR Hyderabad work. The firm/contractors should provide the personnel as per requirement and qualification/experience for required work as determined by the Institute or its representative. The staff deployed by the contractor/ firm for the work required should follow strict attendance and alternative arrangements are to be made by agency whenever anyone of staff/ supervisor is to go on leave/weekly rest under intimation to this office. Successful Service provider will ensure continuity of any allocated / deployed resources with the prior consent of the buyer department. Deployed resources cannot be replaced by Service Provider without prior approval of buyer.
11	In case of non-compliance/non-performance of the services according to the terms of the contract, the TIFR Hyderabad shall be at liberty to make suitable deductions from the bill without prejudice to its right under other provisions of the contract. The agency shall be solely liable for all payment/dues of the Workers employed and deployed by it.
12	The agency shall fully indemnify TIFR Hyderabad against all the payments, claims, and liabilities whatsoever incidental or directly arising out of or for compliance with or enforcement of the provisions of any of the labour or other laws to the extent they are applicable to establishment /work in TIFR Hyderabad premises/facility.

13	<p>Any kind of loss to the Govt. / Institute's property due to the negligence of the contractor labours will be deducted from the contractor's bill of that month. During the contract period the Institute will not be responsible for any mishappening of supplied labour like Snake bite, Skin disease or any accident / injury (including Death) of the labour and it will be full responsibility of the contractor for compensation of any claim etc. in this regard.</p> <p>In the event of exigencies arising due to the death, infirmity, insolvency of the contractor or for any other reasons or circumstances, liabilities of the contract shall be borne by the following on such terms and conditions, TIFR may think proper in public interest:</p> <ul style="list-style-type: none"> • Legal heirs in case of sole proprietor • The surviving partners in the case of a partnership firm otherwise, TIFR shall reserve the right to settle the matter according to the circumstances of the case as it may think proper.
14	<p>Income Tax & GST TDS shall be deducted from the payments due for the work done as per rule and any other tax payable shall be paid by the contractor also. The Agency shall be liable to pay all taxes, duties, royalties, statutory minimum payments/ contributions to be paid to and/or on behalf of the manpower supplied by the tenderer, TDS & GST as applicable will also be deducted from the bill of the contractor at the source. No change/revision whatsoever in service charges once quoted shall be admissible during the tenure of tender under any circumstances.</p>
15	<p>The contractor shall keep a complaint register with his supervisor in the Institute and it shall be open the verification by the authorized officer of TIFR Hyderabad for the purpose. All complaints should be immediately attended to by the Agency.</p>
16	<p>The agency or his workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded. The selected agency shall provide the necessary personal (qualified/experienced according to work required) as per requirement at TIFR Hyderabad.</p>
17	<p>The contractor should not allow his workers to conduct any union activities in the campus of TIFR.</p>
18	<p>No person(s) has/have been engaged on contract basis in this Institution without the prior approval of the competent authority.</p>
19	<p>FORCE MAJEURE: If at any time, during the continuance of this contract, the performance in whole or in part by either party, of any obligation under this contract, shall be prevented or delayed by reason of any floods, explosions, epidemics, quarantine restriction, act of God omissions or acts of public authorities including changes in law, regulations or policies of the Government, or other regulatory authority acts which are beyond the control of any Party (hereinafter referred to as the "events"), provided notice of happenings of any such eventuality is given by either party to the other within 7 days from the date of occurrence thereof, neither party shall be due to reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non-performance or delay in performance. The operation of contract shall be resumed as soon as practicable after such event may come to an end or cease to exist and the decision of the Institute as to whether the operation have been so resumed or not shall be final and conclusive, provided further that if the performance in whole or in part of any obligation under his contract is prevented or delayed by reason of any such event for a period exceeding 90 days either</p>

	<p>party may at his option terminate the contract.</p> <p>The contractor shall keep the TIFR indemnified against all claims of whatsoever nature in respect of the employees deployed by the contractor and any financial or any other liability. In case any Labour of the contractor so deployed either during performance of the duty or removal, enters into dispute of any nature whatsoever, it will be the responsibility of the Contractor to contest the same, and TIFR will not take any responsibility whatsoever on the outcome of such disputes.</p>
20	<p>Risk Clause: TIFR Hyderabad reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from Performance security or pending bills or by raising a separate claim.</p>
21	<p>A) Arbitration: In case of any dispute or differences arising under the terms of this Agreement the same shall be settled by reference to arbitration by a sole Arbitrator to be appointed by Competent authority of TIFR Hyderabad. The provisions of Arbitration and Conciliation Act 1996 shall be applicable. Any violation of instructions/agreement or suppression of facts will attract cancellation of agreement without any reference.</p> <p>The award of the arbitrator shall be final and binding on both the parties. In the event of such arbitrator to whom, the matter is or originally referred is being transferred or vacating his office or resigning or refusing to work or neglecting his work or being unable to act for any reason whatsoever the Centre Director, TIFR Hyderabad shall appoint another person to act as arbitrator in place of the outgoing arbitrator in accordance with terms of the agreement and the persons so appointed shall be entitled to proceed with the reference from the stage at which it was left by the predecessor.</p> <p>B) Mediation Clause: The parties agree that any dispute or controversy, arising out of or in connection with this Agreement or any alleged breach thereof, shall be subject to mediation if all parties agree thereto.</p>
22	<p>The agreement is terminable with three-month notice. The contractor shall not sublet the work without prior written permission of the TIFR Hyderabad.</p>
23	<p>The manpower deployed by the contractor are solely employees of the contractor & they have no right to claim for any compensation or regular appointment in TIFR and does not own any responsibility / liability whatsoever either for absorption / continuation or for regularization or compensation etc. on whatsoever grounds and/or reasons. The contractor should provide a copy of appointment order issued by him to the workers.</p>
24	<p>All disputes arising from this contract in respect of personnel posted at TIFR Hyderabad concerning their wages or any other matter connected with their service conditions under relevant Labour Laws are solely and wholly the responsibility of the Contractor. The TIFR Hyderabad will be free from all encumbrances either from the Government or from any other sources.</p>
25	<p>The contractor shall indemnify and TIFR Hyderabad will not be responsible for any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In cases of any dispute, the decision of Centre Director, TIFR Hyderabad shall be final and binding on the contractor.</p>

26	A computerized Monthly Payment Slip shall be issued to all contractors' manpower at the time of monthly payment. The Pay slip must bear the contract agency name & logo etc. The contractor shall submit each employee wise PF Code No. and ESI Code No. along with respective amount to TIFR Hyderabad for all the Contract manpower deployed before claiming the Bills. Previous month Acknowledgement' copy of the 'Return on Contributions' for every contribution period on Form 6 of ESI Act within 15 days of the stipulated date for submission of return to ESI Authorities subject to change in Govt. notifications from time to time.
27	The agency shall issue identity cards to his workers, which should be suitably displayed by the supplied worker. The contractor offered the contract will have to maintain an Attendance Register as per Format of the Institute. The contractor has to close the absentee/presence statement everyday on the Register based on which the concerned end user will verify the bill.
28	The Agency shall ensure that any replacement of the personnel, as required by TIFR Hyderabad for any reason specified or otherwise, shall be effected promptly without any additional cost to the TIFR Hyderabad. If the agency wishes to replace any of the personnel, the same shall be done with prior concurrence of the TIFR Hyderabad at Agency's own cost.
29	The agency shall ensure that the personnel deployed by it are disciplined and do not participate in any activity prejudicial to the interest of the TIFR Hyderabad /Govt. of India/any State/or any Union Territory.
30	The contractor shall deploy his persons in such a way that they get weekly rest. The working hours/leave, for which the work is taken from them, do not violate relevant provisions of concerned rules & regulations. On violation, the authority of the Institute will be free to take the action against contractor or his nominee firm. The Security Guards and Security Supervisors shall be normally required to work in three shifts basis.
31	In the event of the contractor committing a default or breach of any of the provisions of the Labour Laws including the provisions of the Contract Labour Regulation & Abolition Act, 1970 as amended from time to time or furnishing any information, or submitting or filing any statement under the provisions of the said regulations and rules which is materially incorrect they shall without prejudice to any other liability pay to the TIFR, Hyderabad, a sum as may be claimed by TIFR.
32	The contract can be terminated on any of the following contingencies: a) On expiry of the contract period. b) By giving three month's advance notice by TIFR Hyderabad on account of: i Un Satisfactory performance of the contract (as per tender terms and conditions). ii Losses suffered by TIFR due to lapse on the part of the contractor/his supervisor/workers iii For committing breach by the contractor of any of the terms and conditions of contract; iv On assigning the contractor or any part thereof or any benefit or interest therein or there under by the contractor to any third person for sub-contracting whole or part of the contract. v On violation of any Labour laws as per Contract Labour (Regulation & Abolition) Act, 1970, as amended from time to time.

	vi On contractors being declared insolvent by the competent Court of Law. vii The contractor provides unsatisfactory services.
33	If any information furnished by the agency is found to be incorrect/false at a later stage, the tender will be rejected and the firm will be liable to be debarred from tendering.
34	The TIFR reserves the right to accept or reject any or all the prospective applications in full or part thereof without assigning any reason whatsoever.
35	The TIFR Hyderabad in public interest reserves right to accept or reject any or all tenders without assigning any reason and also to impose/relax any terms and conditions of the tender.
36	Any other provisions as deemed fit may be incorporated in the contract/agreement. The same shall also be binding on the Security Agency.

Bidders Acceptance

This is to certify that; I/We the Bidders have read all above terms, specification /required documents as per BID. We understand and accept all this terms and aware that our bid will be rejected in case of non-acceptance of this terms / fail to comply the scope of supply/Bid requirement at any stage of the procurement. I/we hereby declare that we will provide all information desired by TIFR Hyderabad competent authority in this regard at any stage of this procurement. In the event of failure to provide required information, submitted information being found false or incorrect at any stage, bid shall be liable to rejection/termination of accepted Bid/Order /any further action suitable in accordance of law of GOI.

***BIDDERS COMPETENT AUTHORITY NAME, SIGN & DATE
WITH STAMP / SEAL OF ORGANIZATION***

ELIGIBILITY CRITERIA FOR TIFR HYDERABAD SECURITY SERVICES

S. No.	ELIGIBILITY CRITERIA	Compliance (Yes/No)
1	<p>General Descriptions-</p> <ol style="list-style-type: none"> 1. The tenders for this contract will be considered only from those firms (proprietorship firms, partnership firms, companies, corporations), who meet requisite eligibility criteria prescribed as under. 2. Bidders shall not have a conflict of interest. The bidders found to have a conflict of interest in this tender process shall be disqualified. Bidders shall be considered to have a conflict of interest, if: <ol style="list-style-type: none"> a. Submit more than one tender for the work. b. If bidders in two different tenders have controlling shareholders in common. c. If bidders have common partner/s d. If bidders having any family relation with the any employee of TIFRH. 3. The Tenderer must not have been blacklisted or deregistered by any central/state government department or public sector undertaking of Govt. of India & State Government during last 5 years and such black listing is not in force on the date of submission of bid. Self-declaration in this regard may be submitted along with the tender. 	
2	<p>The Agency/Contractor/ Service Provider is required to pay Salaries / wages of hired staff deployed at TIFR Hyderabad first i.e. on their own and then claim payment from Buyer along with all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff. Payments of wages to the persons deployed by the Agency/ Contractor will be made through E- payment mode namely Electronic Clearance System (ECS); National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS); net Banking by direct credit to the account of the beneficiaries <u>only on or before 05th day of each month</u> (in case any bank holiday/exceptional /unavoidable issue then maximum 2 days additional can be given for making salary payment) to the account of supplied worker. In case firm fails to deposit statutory payments/salary of supplied staff, following penalty will be applicable.</p> <p align="center"><u>Penalty In case firms failed to honour the above clause.</u></p> <ul style="list-style-type: none"> ➤ The first case penalty = Rs 5000/- ➤ The Second case Penalty = Rs 7000 /- ➤ The Third case Penalty = Rs 9000/- <p>After three penalties, the contract can be terminated by TIFR Hyderabad or Rs.10,000/- for each such case will be charged/ recovered from Agency commission /PBG/Security deposit.</p> <p>THE UNDERTAKING WILL BE SIGNED AT THE TIME OF AWARD OF ONTRACT.</p>	

3	The Agency must have its registered office in Hyderabad. If the Agency does not have such office as per location mentioned, the bid will be rejected. Please submit the relevant proof in this regard.	
4	<p>Experience: - The bidder will be qualified only if they have Similar Work experience during last Seven (07) years preceding from 31st March 2024 and the firm should have experience of providing satisfactory security services in Central Government / Autonomous bodies / Research organizations/ reputed private sector companies where or more than 38 of security personnel (preferably ex-service man) were deployed with:</p> <p>a) One similar contract of value more than Rs.1,60,00,000/- per annum (or)</p> <p>b) Two similar contracts of value more than Rs.1,20,00,000/- each per annum (or)</p> <p>c) Three similar contracts of value more than Rs.80,00,000/- each per annum</p> <p>The above contracts should have been executed and completed during last 7 years. All the work completion certificates should be enclosed with the tender.</p> <p>Similar Works Experience:- Past experience and satisfactory completion means provisioning of General Security in the last Seven (07) years (Reckoned from preceding years from 31.03.2024) for the Departments of the Government of India/ Any State Government /Statutory Bodies/ Autonomous Govt. Institutions /Govt. Universities / Public Sector Banks or Local Govt. Bodies / Municipalities/ PSUs.</p>	
5	Specialist Training: Company should have dedicated training centre with trainers preferably from Defence background.	
6	Financial Criteria: The bidders will be qualified only if their average annual turnover over for last three (03) audited financial years from providing of Security Services” is not less than Rs.2 Cr. (Only Summary of Annual Turnover Certified by CA, to be enclosed).	
7	Registration under Provident Fund: The bidders will be qualified only if they are registered with Provident Funds Department, Govt. of Telangana . Bidder has to submit attested copy of the certificate of PF registration.	
8	Registration under ESIC: The bidders will be qualified only if they are registered with ESI. Bidder has to submit attested copy of the certificate of registration with Employee State Insurance Corporation, Govt. of Telangana .	
9	Registration under GST: The bidder must have a valid GST registration under the relevant act. Bidder has to submit attested copy of the certificate of registration under GST Act.	
10	Registration under PSARA: The bidders must have a PSARA license in accordance to “Private Security Agency Regulation Act, 2005” or at least should have applied for the license.	
11	BANK SOLVENCY CERTIFICATE of Minimum of Rs 80 Lakhs and above must be submitted this BID.	

12	Income Tax returns for past 3 years.	
13	The firms / security service provider should be ISO Certificate.	
14	Statutory Registration under Shop Act License certificate/ Company Act/ Certificate of Incorporation (As the case may be)	
15	The suppliers / bidders whose firms are registered with SSI / MSME / NSIC and having a valid certificate for claiming exemption as per privilege rules of Government of India are exempted from paying Tender Fee and EMD (Earnest Money Deposit).	

Bidders Acceptance

This is to certify that; I/We the Bidders have read all above terms, specification /required documents as per BID. We understand and accept all this terms and aware that our bid will be rejected in case of non-acceptance of this terms / fail to comply the scope of supply/Bid requirement at any stage of the procurement.

I/we hereby declare that we will provide all information desired by TIFRH competent authority in this regard at any stage of this procurement. In the event of failure to provide required information, submitted information being found false or incorrect at any stage, bid shall be liable to rejection/termination of accepted Bid/Order /any further action suitable in accordance of law of GOI.

***BIDDERS COMPETENT AUTHORITY NAME, SIGN & DATE
WITH STAMP / SEAL OF ORGANIZATION***

Bid will be Technically Rejected if above pre-qualification criteria is not complied by the bidder.

EVALUATION CRITERIA FOR TIFR HYDERABAD SECURITY SERVICES
BASED ON QUALITY CUM COST BASED SELECTION (QCBS)

The evaluation committee will be constituted by the TIFR to evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria. A Proposal shall be rejected at this stage if it does not respond to or all aspects of the Technical Qualification & Evaluation criteria.

- a) Financial Proposals will remain unopened for those Agencies which fail to meet the minimum technical criteria.
- b) Financial Proposals shall be taken up only with that firm/company who meets the technical criteria.

Tender Evaluation:

The technical evaluation carries weightage of **30% of Stage-I score & financial evaluation carries weightage of 70% of Stage-II score** at final combine scoring of the bidder.

Stage-I: Technical evaluation of Proposals: (Maximum Marks=100), Weightage=30%.

On the first stage, the technical proposal will be evaluated on the following criteria. Only those applicants whose technical proposal scores **minimum 60 Marks** out of **100 Marks** shall be considered for opening of Financial Bid. Maximum marks assigned for different evaluation criteria specified below:-

Sr. No.	Description of Technical Evaluation Criteria	Maximum Marks
1	Average annual turnover over for last Three (03) audited financial years for FY 2021-22, FY 2022-23 & FY 2023-24 from "Providing of Security Services" Certified by chartered accountant a) Turn over <2.00 Crores : 0 Marks b) Turn over ≥2.00 Crores < 4.00 Crore : 10 Marks c) Turn over ≥4.00 Crores <6.00 Crore : 15 Marks d) Turn over ≥ 6.00 Crore : 20 Marks	20
2	Number of years in business from date of Incorporation Registration Certificate of Incorporation / Statutory Registration / Shop Act License certificate (As the case may be) - Period shall be considered from the date of incorporation/Shop Act Registration of bidding firm/ company. a) No. of Year <5 : 0 Marks b) No. of Year ≥5 < 8 :10 Marks c) No. of Year ≥8 <10 : 15 Marks d) No. of Year ≥ 10 : 20 Marks	20
3	Certified Training Centre with trainers having experience in training.	20
4	Private Security Agency Regulation Act, 2005 (PSARA License): If Yes: 10 Marks If No : 0 Marks	10

5	Experience of providing satisfactory security services in any Central Government /Autonomous bodies/ Research organizations during last five years preceding from 31st March 2024 with minimum manpower in single contract a) 38 - 76 : 10 Marks b) 76 – 114 : 15 Marks c) More than 114 : 20 Marks	20
6	Established Office in Hyderabad (Evidence of Address to be enclosed) and should be Operational from minimum 1 year If Yes: 10 Marks If No : 0 Marks	10

Stage-II. Financial evaluation of proposals: (Maximum Marks = 100)

In the second stage the financial evaluation will be carried out based on, service charges of the agency, other charges etc. The authority will determine whether in the financial proposals are complete, unqualified and unconditional. The cost indicated the financial proposals shall be deemed as final and reflecting the total cost of services. Omission or mistake in calculation of obligator payments such as ESI, PF, HRA, and LWF etc. will be disqualified. The Financial Evaluation carries weight age of **70% Financial score** shall be ranked as per the score achieved by them from lowest to highest financial score. Maximum marks

Illustration for Financial Evaluation

Financial Evaluation will be done as per following.

Suppose there four bidder A, B, C & D they are quoting their financial bid as under:-

The bidder may quote cost of different items as per BOQ of Financial Bid (Annexure – XIV). During evaluation the **Total Offered Cost** of work shall be considered for evaluation.

S. No.	Name of the Party	Price Quoted by bidder (Grand Total Price in Rs.) -Financial Bid	Remarks
1.	A	X1	
2.	B	X2	Suppose "B" quoted the lowest
3.	C	X3	
4.	D	X4	

The evaluation of score shall be as under:-

- i. $A = X2/X1 \times 100$
- ii. B = Price quoted by B is the lowest, he will get full 100 marks
- iii. $C = X2/X3 \times 100$
- iv. $D = X2/X4 \times 100$

Stage-III. Combined Technical and final evaluation: Final score shall be calculated as under:-

Technical Bid and Financial Bid. $FST = (TS \times TW) + (FS \times FW)$

FS = Final Score in Total
TS = Technical Score
TW = Technical Weightage (30%)
FS = Financials Score
FW = Financial Weight age (70%)

Weightage for Technical and financial proposals.

Technical (T) = 0.3
Financial (P) = 0.7

The agency will be finally ranked as per Combined and final weighted score & the agency which will score highest marks, shall be proposed for award of the work.

The evaluation will be done only on service charges (total services charges for guards and supervisors) quoted by the contractor.

FORMS TO BE SUBMITTED BY THE BIDDER

(Annexure II)
DETAILS OF LOCAL OFFICE

Location /Address of Firm :-
Name of In charge Person
Phone/Fax/Email :-
Office Hours :-

Competent Authority to sign:
Name, Designation, Date with
Stamp & seal of origination:

(Annexure-III)
UNDERTAKING TO SUBMIT PERFORMANCE BANK GUARRNATEE

To
The Administrative Officer,
Tata Institute of Fundamental Research (TIFR HYDERABAD),
Survey No.36/P, Gopanpally Village, Serilingampally Mandal,
Ranga Reddy District, Hyderabad - 500 046

Sub: Assurance for PBG

Sir,

We the Firm are participating in your Tender No _____ If our bid is accepted against this subject tender notice, we commit to provide a performance security for due performance of the contract as per TIFR HYDERABAD policy/format/form and warranty-guarantee as per tender specification or agrees as per contract valid for 60 days more than the contract period.

Thank you,

Competent Authority to sign:
Name, Designation, Date with
Stamp & seal of origination:

(Annexure-IV)

PERFORMANCE STATEMENT/CLIENTELE/LIST OF USER
Attached separate sheet in same format if above place is not
sufficient

S. No.	Name of the Dept. / Organization & Name of contract person with Phone No. Contact	Period		No. of manpower deployed	Contract Order No
		From	To		
1.					
2.					
3.					
4					
5					

Competent Authority to sign:
Name, Designation, Date with
stamp & seal of origination:

(Annexure-V)
ORGANISATIONAL DETAILS

S. No.	Point	Bidder reply
1	Name of company/firm/service provider	
2	Year of Establishment	
3	Legal status of the applicant (attach copies of original document defining the legal status) a) A proprietary firm b) A firm in partnership c) A limited company or Corporation / Joint venture / Consortia /Any other	
4	Names of Key executives with designation to be connected with this bid /Designation of individuals authorized to act on behalf the organization. (Name Contac No /E mail ID)	
5	Has the bidder, or any constituent partner in case of partnership firm / limited company/ Joint venture, ever been convicted by the court of law? If so, give details	
6	Any other information considered necessary from your side but not included above.	
7	Confirm that the Bidder has not been banned OR delisted/blacklisted by any Government or Quasi Government agencies or Public Sector /AB	
8	Confirm that Bidder is not under Liquidation, court Receivership or similar proceedings. (Declaration from the Tenderer that there is no litigation / arbitration on firm to be submitted) The Bidder must list out the cases and state all its contingent liabilities that may arise out of litigation if any by way of pending court and/or arbitration cases.	

Information of the Bidder

1. Name of company/firm/service provider	
2. Name of Proprietor/Director	
3. Full Address of Registered Office Telephone No.: Fax No.: E-Mail Address:	
4. Full Address of Operating/Branch Office Telephone No.: Fax No.: E-Mail Address:	
5. Banker of the Service Provider Name , Address and Telephone Number of Banker branch	
6. PAN No (Attach attested copy)	
7. GST Registration No. (Attach attested copy)	
8. E.P.F. Registration No. (Attach attested copy)	
9. Labour License /Certificate:	
10. E.S.I. Registration No. (Attach attested copy) :	
11. Financial turnover of the company/firm/ service provider during the last three year Audited Balance Sheet and Profit and Loss Accounts for last three years with audit report (Attach attested copy):	FY 2021-22: FY 2022-23: FY 2023-24:
 COMPETENT AUTHORITY NAME , SIGN & DATE WITH STAMP & SEAL OF ORGANIZATION 	

(Annexure-VI)
FINANCIAL INFORMATION

CERTIFICATE FROM CHARTERED ACCOUNTANT

This is to certify that annual Turnover of M/s.....
PAN No: GST No: having its office at is in the
'Outsourcing of Manpower Service' business & for the last 03 financial years in
similar nature of work turnover are as follows:-

Financial Years	Turnover (in Rs.)	Profit	Loss (if any)
2021-22			
2022-23			
2023-24			

AVERAGE TURNOVER OF ABOVE LAST THREE YEARS:

Name, signature and seal of Chartered Accountant

Date.....

Place.....

(Annexure-VII)

BANK SOLVENCY CERTIFICATE

Note: - Banker's certificate should be on letter head of the Bank and should not be more than 06 months old from the date of publication of tender.

Date:

To,
The Administrative Officer,
TIFR Hyderabad

BANK SOLVENCY CERTIFICATE

We the **(Bank Name)** do hereby certify that **(Name of Firm)** having their Registered office at **(Registered Office Address)** is solvent to the extent of Rs. _____ in words _____) as disclosed by the information and records which are available with the aforesaid bank.

It is further notified that this certificate is being issued at the request of **(Name of Firm)** without attaching any risk and responsibility on our part in any respect whatsoever more particularly either as guarantor or otherwise.

Sign & Stamp of Bank Manager

Place:

Date:

(Annexure-VIII)

Non-Blacklisting Certificate

I/We (name)_____ do hereby certify that the individual/firm/ companies has not been ever under a declaration of ineligibility for corrupt or fraudulent practices and has not been blacklisted by any State Govt./ Central Govt. / Board / Corporations and Government Societies/ PSU or such other authorities for any reason.

It is also confirm that our Firm has not been ever insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by court or judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons. Firm /Any directors, partners and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to a manpower supplying contract within a period of three years preceding the commencement of the manpower supplying process, or not have been otherwise disqualified pursuant to debarment proceedings.

COMPETENT AUTHORITY NAME , SIGN & DATE
WITH STAMP & SEAL OF ORGANIZATION

(Annexure-IX)

Details experience with Govt. Institute/Organization & Autonomous bodies

S. No.	Name of the Institute / Govt. Organization & Name of contact person with Phone Number	Period		No. of staff deployed	Contract number
		From	To		

COMPETENT AUTHORITY NAME , SIGN & DATE
WITH STAMP & SEAL OF ORGANIZATION

(Annexure-X)

Indemnity Bond

We,....., having a registered office at....., have entered into a contract with TIFR Hyderabad, vide contract dated, to provide manpower on outsourcing basis at TIFR Hyderabad situated at Hyderabad

We do hereby indemnify and keep harmless, TIFR Hyderabad, at all times, whether during the continuation of the aforesaid contract and at any time thereafter, in respect of any claim, demand, compensation, liability, penalty, fines, interests, suits etc. of whatsoever nature made, all actions and proceedings taken against the Institute by any party, employee(s), or workman/woman provided by us, on account of any delay, default, lapse, error, or omission on our part, or of rules and regulations, as may be applicable under the said contract from time to time.

We further undertake to indemnify and keep harmless, TIFR Hyderabad against any claim/compensation arising out of any non-payment or short payment of salaries, wages, overtime, or compensation by whatever name called and compensation and claims arising on account of any accident, injury, death, etc. during the course of their engagement by us for the purpose of this contract, or no fulfilment of any obligation under any of the labour laws as applicable to the class of workers/employees engaged by us for the purpose of this contract.

We further declare and agree that this Indemnity Bond is an unconditional and irrevocable undertaking by us and is not restrictive in any manner.

In case of contract received from TIFR HYDERABAD against this NIT, we accept to submit the above Indemnity Bond.

COMPETENT AUTHORITY NAME, SIGN & DATE
WITH STAMP & SEAL OF ORGANIZATION

(Annexure-XI)

Acceptance of Tendered Terms & Conditions
(To be submitted on letter head of the Bidder)

**To,
The Administrative Officer,
TIFR Hyderabad.**

Sub: Acceptance of all Terms and Conditions of Bid documents

Ref:- GEM BID :-

1. I/we have downloaded the tender documents for the above-mentioned work from the website(s) of GeM Portal/ TIFR Hyderabad website.
2. I/we hereby certify that I/we have read all terms and conditions of the tender documents including all annexure, which form a part of the contract or agreement and I/we shall abide by all terms/ conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization have also taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender terms & conditions of above-mentioned tender.
5. I/we do hereby declare that our firm has not been never blacklisted or debarred by any State/ Central Govt. Department/Public Sector Undertakings/Autonomous Body/ Corporations.
6. I/we certify that all information furnished by our firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your organization shall take any action without giving any notice or reason thereof or summarily reject the bid or terminate the contract without prejudice including the forfeiture of earnest money deposit (if any).

Yours faithfully,

Signature of the Bidder with Official Seal

(Annexure – XII)

Bid Security Declaration

(To be submitted on company's Letter Head)

"I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids."

COMPETENT AUTHORITY NAME, SIGN & DATE
WITH STAMP & SEAL OF ORGANIZATION

Check list before Bid submission

Bidders please read below checklist points and submit your reply. Make sure you keep all documents ready and submit /upload all the required documents /certificates on GeM failing which your bid will be rejected.

<u>Check list for Bidder</u>	
<u>Description</u>	<u>Bidders Reply (Yes/ No)</u>
Eligibility Criteria as mentioned above is to be filled & submitted on GeM for this Bid failing which your bid can be summarily rejected.	
Bidder acceptance for <u>SCOPE OF WORK (IN DETAIL) & Terms & Conditions for Bidders compliance</u> as mentioned above is signed, stamped & submitted on GeM for this Bid failing which your bid can be rejected.	
All forms required (Annexures II to XII) and all such forms/ acceptance as mentioned in BID above is filled & submitted on GeM for this Bid. All the relevant forms for this as mentioned above is filled & submitted on GeM for this Bid failing which your bid can be rejected.	
PO copies, client performance certificate as per BID requirement as mentioned above is submitted on GeM for this Bid.	
<u>PLEASE NOTE, DO NOT WRITE ANY PRICE / COST IN TECHNICAL BID OTHERWISE YOUR BID WILL BE REJECTED.</u>	

I/We the undersigned have read all specification and understand all documents required as per the BID.

I/ We accept that, if we fail to submit /upload the documents on GeM as mentioned above, then our bid will be summarily rejected.

***BIDDERS COMPETENT AUTHORITY NAME, SIGN & DATE
WITH STAMP / SEAL OF ORGANIZATION***

(Annexure – XIII)
FORMAT OF AGREEMENT FOR ROUND THE CLOCK SECURITY
SERVICES AT TIFR Campus AT HYDERABAD

This AGREEMENT made on this _____ day of _____ between the Tata Institute of Fundamental Research, Hyderabad (an autonomous institution of Department of Atomic Energy, Government of India) of the ONE PART.

And

M/s _____ at _____ (hereinafter referred to as Contractor) of the OTHER PART.

WHEREAS the TIFRH is desirous of giving a job contract for providing the security arrangement at the TIFR, Hyderabad Campus located at Gopanpally, Hyderabad (hereinafter referred to as Institute) and whereas the Contractor has offered to provide the security arrangement on the terms and conditions hereinafter stated.

WHEREAS the Contractor has represented that he is a registered Contractor under the provisions of Contract Labour (Regulation and Abolition Act.), 1970 and registered with DG (Resettlement) and has further represented that he is eligible to get this contract and there is no legal or any other bar for him in this respect. Any obligations and/or formalities which are required to be fulfilled under the said Act or any amendment thereto for the purpose of entering into and/or execution of this contract shall be carried out by the contractor at his own expenses, etc. and the contractor shall report the compliance thereof to the TIFRH.

The contractor shall be solely liable for any violation of the provision of the said Act or any other Act.

WHEREAS TIFR has agreed to award the contract of work of security arrangements and keep a strict watch and ward of the land and properties as mentioned in the tender document.

AND WHEREAS the contractor has agreed to furnish to the Institute a security deposit of **Rs.10,00,000/- (Ten Lakhs Rupees Only)** by way of account payee demand draft/bank guarantee from SBI or any one of the nationalized banks in an acceptable form in favour of TIFR Hyderabad.

IN WITNESS WHEREOF the parties hereto have signed these presents on the date, month and year first above written.

For and on behalf of Tata Institute of Fundamental Research, Hyderabad

For and on behalf of the Contractor

WITNESS

- 1.
- 2.

(Annexure – XIV)

PRICE BID FORMAT

The Contractor has to quote only the Service Charges/Profit in Rupees per Person per Month in the table below:-

Wage Calculations for Security Services			
S. No.	Payment Components	Security Supervisor	Security Guard
		Per Head (in Rs.)	Per Head (in Rs.)
1	Basic Wages	18018.00	16562.00
2	Variable Dearness Allowance	8892.00	8242.00
3	Sub Total	26910.00	24804.00
4	Leave Wages @ 4.81% on S. No 3	1294.37	1193.07
5	PF @ 13.00% on S. No 3	3498.30	3224.52
6	ESI @ 3.25% on S. No 3	874.58	806.13
7	Bonus @ 8.33% on S. No 3	2241.60	2066.17
8	Total amount payable (S. No. 3 to 7) including statutory payments	34818.85	32093.90
9	Service Charges (should be quoted in percentage)		
10	Grand Total (8+9)		
11	Add: GST 18% (on S. No.10)		
12	Grand Total (S. No. 10+11)		
13	No of persons	5	33
14	Wages per month (S. No. 12*13)		
15	Total wages per month (including Supervisors and Guards)		
16	Grand Total per Annum		
17	Grand Total per Annum in words		

Note:

1. The rates quoted above are as per the rates fixed by the Chief Labour Commissioner (Central) Delhi vide Notification No. S.O.191 (E), as circulated by office of the RLC (Central) Vidyanagar, Hyderabad for Watch & Ward currently in force and is subject to revision from time to time by the Govt. However the rates will be revised and paid as and when notification to the change of minimum wage is issued by the authority.
2. IT will be deducted at source. GST as applicable shall be reimbursed to the contractor on production of proof of having deposited the same with the GST Department.
3. Bonus amount will be reimbursable /payable by TIFR at the end of the contract period subject to eligibility/fulfillment of conditions laid down under Labour Laws/ Bonus Act, for such payment.
4. However the contractor's administrative/service charges (quoted at S. No. 9) would remain unchanged throughout the contract.
5. The TIFR Hyderabad reserves the right to decrease the number of guards/supervisors at the time of issue of contract. However, the maximum number of guards/ supervisors required is stated in the price bid. (Annexure - XIV).

COMPETENT AUTHORITY NAME, SIGN & DATE
WITH STAMP & SEAL OF ORGANIZATION

-End of the Document-